# **OFRED.OFFICE**

## **TOO MANY APPCAT CHANGES**

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## Summary

This document outlines what can be done if the number of AppCAT changes has exceeded the amount able to be displayed.

This is done by removing all AppCAT Matchings for unused suppliers in your database then resetting the AppCAT download. Please note, you may have over 1200 suppliers in your system all matched to AppCAT, downloading changes.

## Cause

AppCAT downloads all differences between your database and its own information for all suppliers, departments, categories and items linked to AppCAT. If AppCAT changes are not dealt with (applied or ignored) on a regular basis the number of changes can become too large to display. Removing the excess of supplier matchings from your system reduces the number of changes downloaded and displayed.

## Details

#### STEP 1: Remove Excess Supplier AppCAT Matchings

\*Due to the large number of suppliers this step may need to be repeated 3-4times.









- 🧏 Confirm AppCAT Changes Look through the list. • Use this screen to confirm AppCAT matching. When you are finished click the OK button. Use the <CTRL>, <SHIFT> Filter: Show Only Matches • and mouse clicks to select ~ Fred Office Object AppCAT Object Matched  $\triangle$ all suppliers you currently 🗏 : 🚨 Suppliers DO NOT wish to receive ALLERGAN PTY LTD ALLERGAN PTY LTD 🥝 Matched AppCAT changes/Updates ALPHAPHARM Pty Ltd ALPHAPHARM Pty Ltd Matched for. AMCAL AMCAL 📀 Matched ANSELL INTERNATIONAL P/L 🥝 Matched ANSELL INTERNATIONAL P/L ASTRA ZENECA 🥝 Matched ASTRA ZENECA AUSTRALIAN PACIFIC PAPER PROD 🥝 Matched AUSTRALIAN PACIFIC PAPER PROD Matched BADEN P MORRIS P/L BADEN P MORRIS P/L BAYER AUSTRALIA P/L BAYER AUSTRALIA P/L 🥝 Matched Matched BAYERS DIAGNOSTIC BAYERS DIAGNOSTIC BECTON DICKINSON PTY LTD BECTON DICKINSON PTY LTD 🥝 Matched 🥝 Matched BEIERSDORF AUST PTY LTD. (BDF) BEIERSDORF AUST PTY LTD. (BDF) BLACKMORES LABORATORIES BLACKMORES LABORATORIES Matched 🧏 Confirm AppCAT Changes Right click on one of the selected rows and click Use this screen to confirm AppCAT matching. When you are finished click the OK button. "Reject Match". Filter: Show Only Matches \* ~ Fred Office Object AppCAT Object Matched 🗏 : 📕 Suppliers ALLERGAN PTY LT ALLERGAN PTY LTD 🥝 Matched Accept Match ALPHAPHARM Pty 🥝 Matched Reject Match AMCAL 🕝 Matched 🥝 Matched Manually Select Match ASTRA ZENECA A ZENECA Matched Open Object Details AUSTRALIAN PAC RALIAN PACIFIC PAPER PROD 🥝 Matched 🥝 Matched BADEN P MORRIS P/L BADEN P MORRIS P/L
- Repeat the above two steps until the only suppliers displayed are those you wish to receive AppCAT changes/ updates for.

BEIERSDORF AUST PTY LTD. (BDF)

BLACKMORES LABORATORIES

BAYER AUSTRALIA P/L

BAYER AUSTRALIA P/L

BECTON DICKINSON PTY LTD

BLACKMORES LABORATORIES

BEIERSDORF AUST PTY LTD. (BDF)

🥝 Matched

Matched
Matched

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•	Click "OK".		
•	Click "Confirm you wish to apply your changes" (once you are satisfied).	Help (F1)	Confirm you wish to apply your changes. To start applying changes, click next.
•	Click Next > .		
•	Click "Finish".	Help (F1)	Cancel < Back Finish



### STEP 2: Reset AppCAT Download

•	Click "Tools" menu, "AppCAT" "Options"	I Fred Office (trainers002)				
		File Edit View Application				
		Contacts				
		ruluer	Appeal F	Options		
		Accounts	System •			
		Suppliers	Script +			
		Users	Order •			
		Doctors	System Setup Wizard			
•	Click "Download Schedule".	AppCAT Options				
•	Click "Download Now"	Download Location Download Schedule				
•	Click Download Now .	Download Schedule				
		Scheduled AppCAT downloads are	currently ON			
		Schedule Appcat Download				
		Recurrence Pattern				
		Daily     Recur every 1 week(s) on				
		Weekly     Monthly	nday 📃 Tuesday 📃 Wednesday 📃 Iaw 🔍 Saturday 😪 Sunday	Thursday		
		<ul> <li>Yearly</li> </ul>	ay Bodrady Bodrady			
		Appeat only downloads changes to the since the last successful download. To force a Full download of all items linked to Appeat please click Reset Download.				
		Download Now				
			ок	Iancel Apply		
•	Click "OK".	AppCAT Options				
•	Click "OK".	Download Location Download Schedule				
		Download Schedule				
		Scheduled AppCAT downloads are currently ON				
		Schedule Appcat Download				
		Last Download Time has been successfully reset.				
		Monthly				
		Yearly				
		Appcat only downloads changes to the since the last successful download. To force a Full download of all items linked to Appcat please dick Reset Download				
		Download Now				
			ок	Cancel Apply		



#### STEP 3: AppCAT Download Now

\*The below is optional (as it may cause a slight system slowness if done during business hours). This procedure is automatically performed based on your download schedule (by default this is set to once per week via the "Tools" menu, "AppCAT", "Options", "Download Schedule" tab). The below can be used if you wish to view and apply AppCAT changes right now rather than wait until the next scheduled download.

Click "Assistants", "AppCAT".	Fred Office (trainers003)         Eile       Edit       View       Application         New       Image: Stocktake       Image: Stocktake       Image: Stocktake         Image: Stocktake       Image: Stocktake       Image: Stocktake				
Click "Download Now".					
AppCAT Database Differences	Last Updated: 3/03/2009 12:51:49 PM				
*The "Download Now" button will convert to a task bar detailing the download progress.					
AppCAT Database Differences	Downloading Updated Items From AppCat				

\*Once this completes, only AppCAT changes available for the remaining linked suppliers will display.

#### **Other Details**

Please refer to the <F1> Integrated Fred Office Help for further details on how to apply or ignore AppCAT changes.

## **PFRED.HELP**

1300 731 888 (Local Call Cost) help@fred.com.au

8.30am - 9.00pm (EST) Mon – Fri 8.30am - 5.00pm (EST) Sat, Sun & Public Holidays

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