

AUTOMATIC SOFTWARE UPDATES

OVERVIEW

Fred Office automatically checks twice daily for available software updates. If there's an update available, Fred Office downloads it automatically in the background - all you need to do is approve the installation.

Note: Before updating, please read the [Fred Office Release Notes](#) for the release you're updating to.

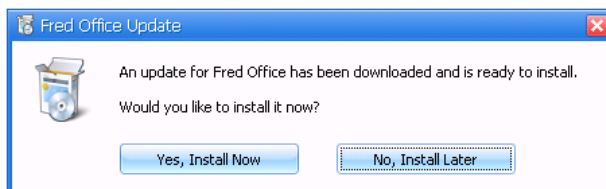
INSTALL A DOWNLOADED UPDATE

Depending on your system, updates can take between about 15 to 45 minutes to install, and you cannot use Fred Office while you are installing an update. If scripts are dispensed in Fred Dispense during that time, they will transfer to the POS *after* the Fred Office update has finished.

Note: Fred POS and Fred Dispense will still operate normally, and you can still dispense and make sales; scripts just won't be sent from Fred Dispense to Fred POS until the update is finished.

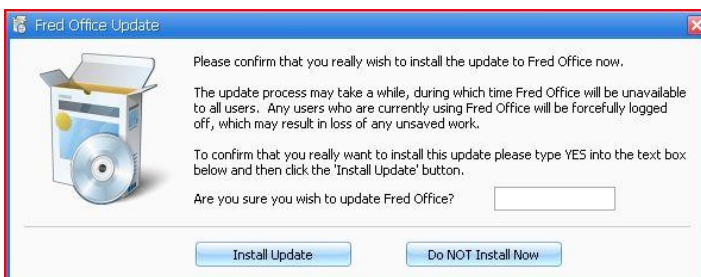
1. Log into Fred Office as **Administrator**.

If an update is available, the Fred Office Update prompt is displayed.



2. To install the update, click **Yes, Install Now**.

A confirmation message is displayed.



- To run the update, type **Yes** in the text field, then click **Install Update**.
- To run the update later, click **Do NOT Install Now**.
You will see the Fred Office Update prompt again the next time you log into Fred Office.

MANUALLY CHECK FOR UPDATES

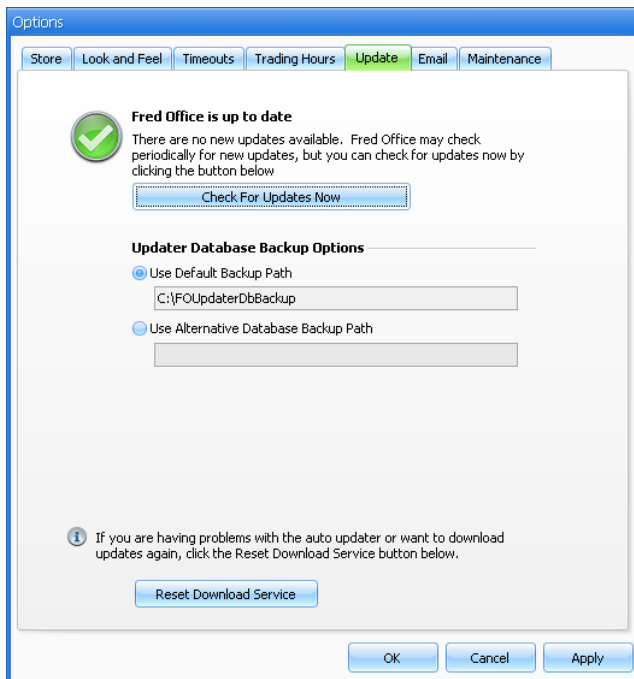
You can check for updates manually at any time, and then download any available updates.

Depending on your system, updates can take between about 15 to 45 minutes to install, and you cannot use Fred Office while you are installing an update. If scripts are dispensed in Fred Dispense during that time, they will transfer to the POS *after* the Fred Office update has finished.

Note: Fred POS and Fred Dispense will still operate normally, and you can still dispense and make sales; scripts just won't be sent from Fred Dispense to Fred POS until the update is finished.

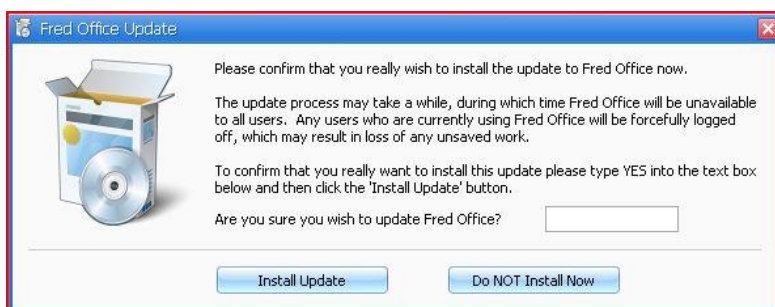
1. In Fred Office, click the **Tools** menu, then click **System**, then click **Options**.

The Options window is displayed.



2. On the **Update** tab, click **Check For Updates Now**.

If a Fred Office update is available, the Fred Office Update prompt is displayed.



- To run the update, type **Yes** in the text field, then click **Install Update**.
- To run the update later, click **Do NOT Install Now**.
You will see the Fred Office Update prompt again the next time you log into Fred Office.

While the update is running, an Update Status page displays a checklist of actions the Fred Office update is currently performing and will guide you through each stage of the update. If the screen is accidentally closed, the update process will still continue in the background.