

APPCAT DATABASE DIFFERENCES FAQ

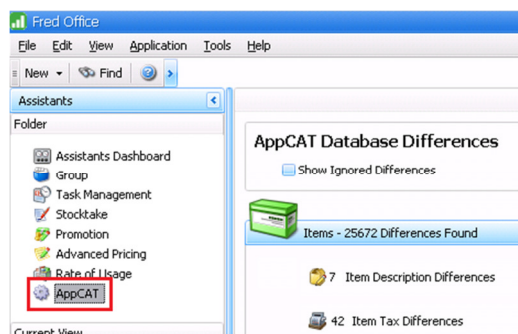
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Summary

This document has been prepared as a FAQ to assist users understand how the Assistants > AppCAT section of Fred Office (as shown below) works.



Details

What is AppCAT?

AppCAT (Australian Pharmaceutical Product Catalogue) is a reference catalogue of all items (products) available in Australian Pharmacies and Hospitals. AppCAT contains all the item information contained in the supplier's books. More information is available via the AppCAT Website <http://www.appcat.com.au/About.aspx>

Where does AppCAT information come from?

The data that is in AppCAT comes directly from the Suppliers. When the files are received, they are uploaded into AppCAT by the AppCAT Manager.

If you notice any oddities or missing data in AppCAT, we encourage you to let the AppCAT Manager know (please email feedback to products@appcat.com.au).

The AppCAT Manager can check the file and see if the supplier needs to be followed up to send an updated or new file with the missing information. In these instances we also encourage stores to follow up directly with the supplier as well – after all you are their customers!

Matching to AppCAT

In Fred Office we match the following;

- Supplier Card in Fred Office to the Supplier in AppCAT.
Please note, we recommend to match only those suppliers you use, this is to save large numbers of irrelevant differences appearing, saving you time and bandwidth.
- Item Stockcard in Fred Office to the AppCAT Item.
- Department in Fred Office to AppCAT Department.
- Category in Fred Office to the AppCAT Category.

All the matchings work together to tell Fred Office what information should be checked, displaying differences between what is currently in my local system (for matched objects) and what is in AppCAT.

An Example of How Matching Works

For instance if I have my Panadol Item matched to Panadol in AppCAT – I get the following changes displaying;

- Item description differences
- Item tax differences
- New Item aliases

If I also have API supplier card matched to the AppCAT supplier listing, then I will also get the following for this Panadol product (and all other items in my system matched to AppCAT);

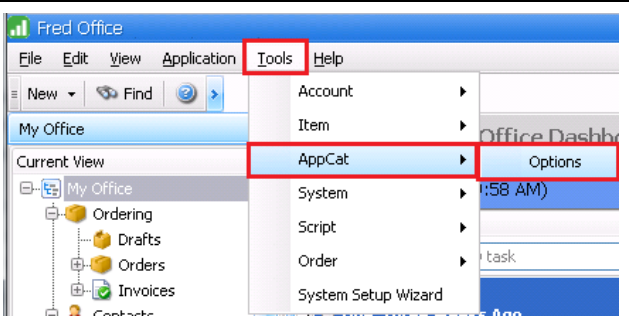
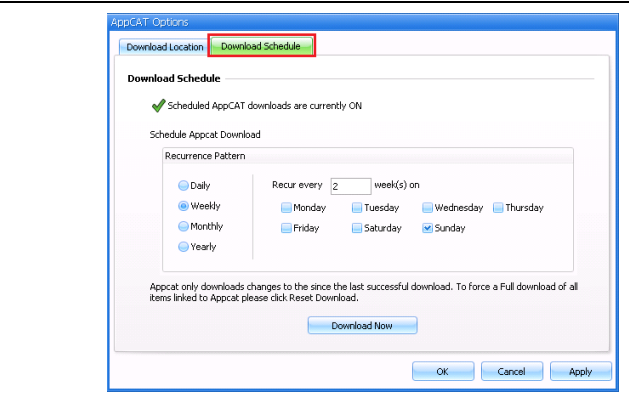
- Item reorder number differences (i.e. for the item matched, with this supplier listed).
- New supplier items (i.e. API is an available supplier for this item but you don't have it listed against this item yet).
- Item Pack size differences (i.e. Once API is listed as a supplier for the item, it will detect item pack size differences between what is in your system and what is in AppCAT).
- Supplier detail differences (i.e. address, spelling etc.).

If I also have the Department and Category matched to the AppCAT listing;

- Department Differences.
- Category Differences.

When are AppCAT Differences Downloaded?

AppCAT Database Differences are downloaded automatically based on a schedule (as the download can be quite large). This automatic schedule can be viewed and adjusted as outlined below.

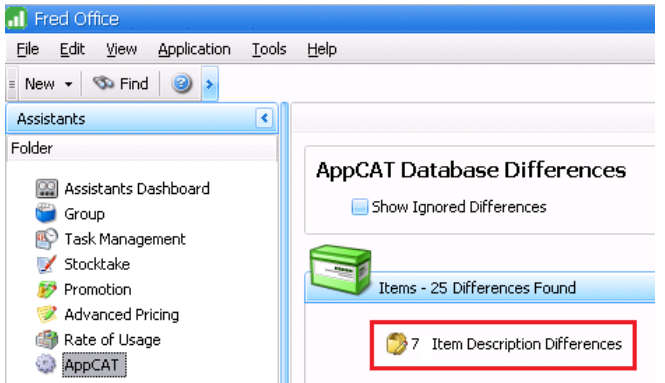
<p>1.</p>	<p>Click "Tools" menu.</p> <p>Click "AppCAT".</p> <p>Click "Options".</p>	 <p>The screenshot shows the 'Fred Office' application window. The 'Tools' menu is open, and 'AppCAT' is selected. The 'AppCAT' submenu is also open, showing 'Options' as the selected item. Other menu items include Account, Item, System, Script, Order, and System Setup Wizard.</p>
<p>2.</p>	<p>Click "Download Schedule".</p> <p>Adjust schedule as required.</p> <p>Click "OK".</p>	 <p>The screenshot shows the 'AppCAT Options' dialog box with the 'Download Schedule' tab selected. The 'Download Schedule' section is active, showing a green checkmark and the text 'Scheduled Appcat downloads are currently ON'. Below this, there are options for 'Recurrence Pattern' (Daily, Weekly, Monthly, Yearly) and a 'Recur every' field set to '2' weeks. The 'Sunday' checkbox is checked under the 'Recur every' section. At the bottom, there are 'Download Now', 'OK', 'Cancel', and 'Apply' buttons.</p>

Applying AppCAT Differences

This is completely user driven. Viewing differences is recommended however you do not “have to” apply the differences. It is always recommended you review any changes before applying them. Once you decide to apply changes, Fred Office will check and prevent any duplicate entries being applied (i.e. item alias already exists on another stockcard).

Please note if you notice something is not correct in what has come from AppCAT, we encourage you to check your AppCAT linking and send feedback to the AppCAT Manager via products@appcat.com.au - this is greatly helpful!

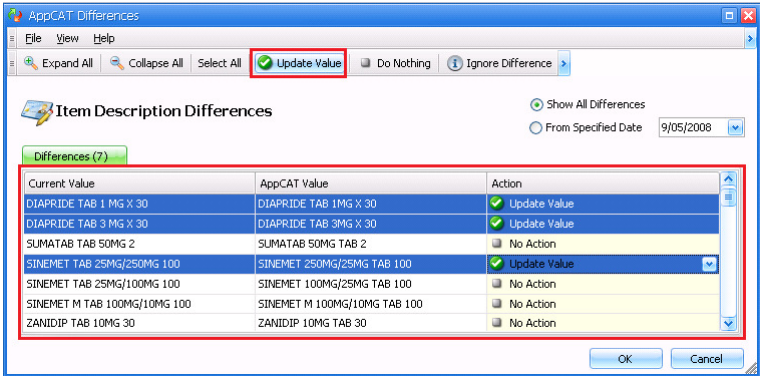
1. From “Assistants”, “AppCAT”, click the Differences you wish to review.



2. Review the “Current Value” and the “AppCAT Value”.

Select the items you wish to apply changes to using the <CTRL> and <SHIFT> keys.

Click “Update Value”.

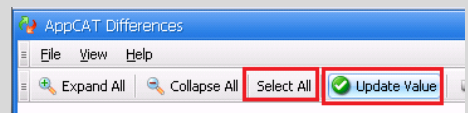


Current Value	AppCAT Value	Action
DIAPRIDE TAB 1 MG X 30	DIAPRIDE TAB 1MG X 30	Update Value
DIAPRIDE TAB 3 MG X 30	DIAPRIDE TAB 3MG X 30	Update Value
SUMATAB TAB 50MG 2	SUMATAB 50MG TAB 2	No Action
SINEMET TAB 25MG/250MG 100	SINEMET 250MG/25MG TAB 100	Update Value
SINEMET TAB 25MG/100MG 100	SINEMET 100MG/25MG TAB 100	No Action
SINEMET M TAB 100MG/10MG 100	SINEMET M 100MG/10MG TAB 100	No Action
ZANIDIP TAB 10MG 30	ZANIDIP 10MG TAB 30	No Action

Please Note: If you wish to apply all changes;

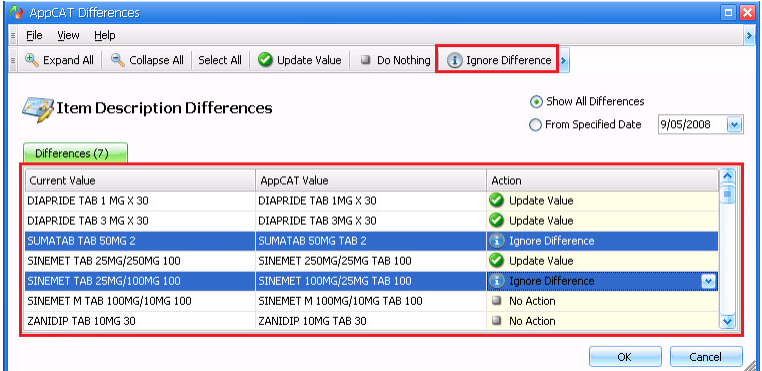
Click “Select All”.

Click “Update Value”.



3. Select the items you wish to apply changes to using the <CTRL> and <SHIFT> keys.

Click “Ignore Difference”.



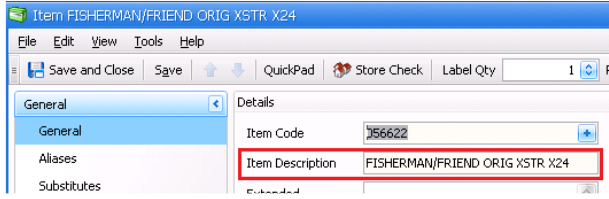
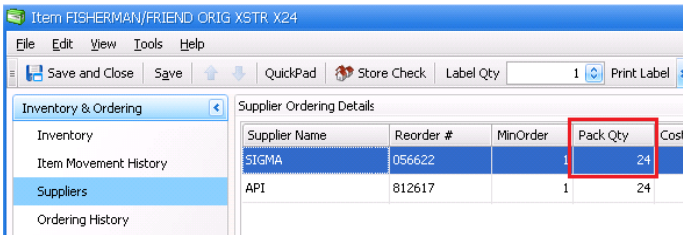
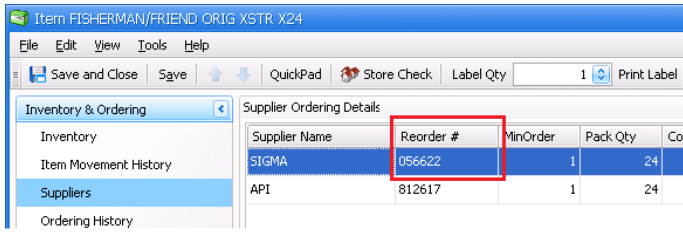
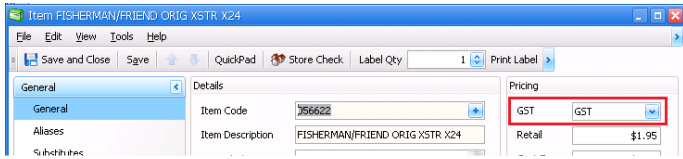
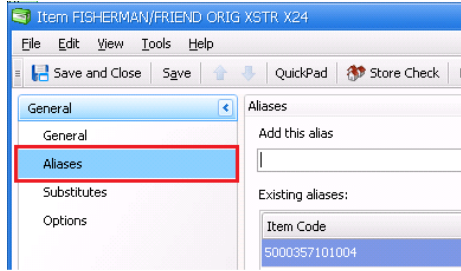
Current Value	AppCAT Value	Action
DIAPRIDE TAB 1 MG X 30	DIAPRIDE TAB 1MG X 30	Update Value
DIAPRIDE TAB 3 MG X 30	DIAPRIDE TAB 3MG X 30	Update Value
SUMATAB TAB 50MG 2	SUMATAB 50MG TAB 2	Ignore Difference
SINEMET TAB 25MG/250MG 100	SINEMET 250MG/25MG TAB 100	Update Value
SINEMET TAB 25MG/100MG 100	SINEMET 100MG/25MG TAB 100	Ignore Difference
SINEMET M TAB 100MG/10MG 100	SINEMET M 100MG/10MG TAB 100	No Action
ZANIDIP TAB 10MG 30	ZANIDIP 10MG TAB 30	No Action

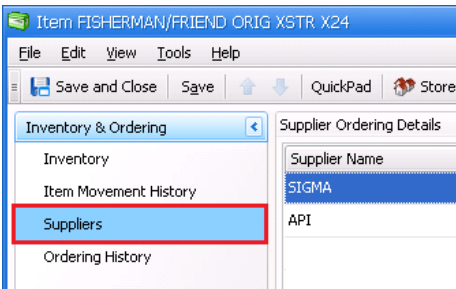
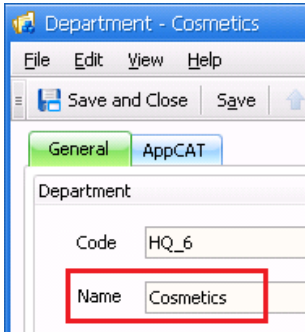
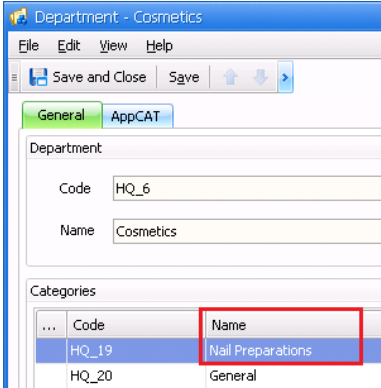
Please Note: The “Ignore Difference” feature ignores all differences between your “Current Value” and the “AppCAT Value”. This means, it is not just *this* difference, but all future differences to your field. Please refer to the **Ignoring AppCAT Differences** section of this document for further information.

4. Click “OK”.



What each AppCAT Difference Updates

AppCAT Difference:	Update:
ITEMS	
Item Description Differences	<ul style="list-style-type: none"> Updates the item description field on the item stockcard. Viewable from “General” 
Item Pack Size Differences	<ul style="list-style-type: none"> Updates the pack quantity for that supplier. Viewable from “Inventory & Ordering” > “Suppliers” 
Item Reorder Number Differences	<ul style="list-style-type: none"> Updates the reorder number for that supplier. Viewable from “Inventory & Ordering” > “Suppliers” 
Item Tax Differences	<ul style="list-style-type: none"> Updates the GST status of the item. Viewable from “General” 
New Item Aliases	<ul style="list-style-type: none"> Adds a new alias to the item stockcard. Viewable from “General” > “Aliases” 
Discontinued Item Aliases	<ul style="list-style-type: none"> Removes an alias from the item stockcard. Viewable from “General” > “Aliases” (as above).

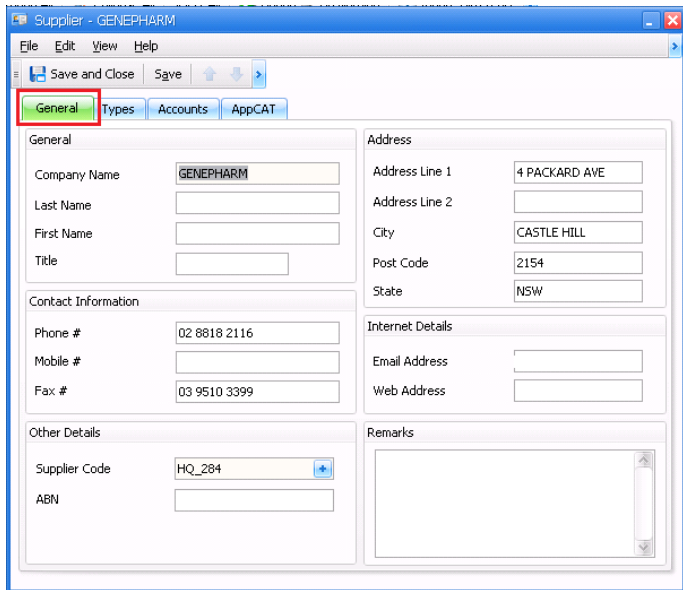
AppCAT Difference:	Update:
ITEMS	
New Supplier Items	<ul style="list-style-type: none"> • Adds a new supplier to the item stockcard. • Viewable from “Inventory & Ordering” > “Suppliers” 
Discontinued Supplier Items	<ul style="list-style-type: none"> • Removes the supplier from the item stockcard. • Viewable from “Inventory & Ordering” > “Suppliers” (as above).
DEPARTMENTS AND CATEGORIES	
Department Name Differences	<ul style="list-style-type: none"> • Updates the department name. • Viewable from “General”. 
Category Name Differences	<ul style="list-style-type: none"> • Updates the department name. • Viewable from “General”. 

AppCAT Difference:	Update:
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SUPPLIER	
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Supplier Details Differences

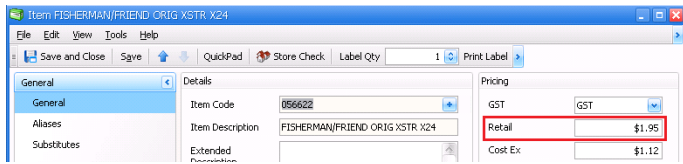
- Updates supplier details on the supplier card.
- Viewable from “General”.



PRICING	
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Pricing Differences

- These differences are for items on a Pricing Plan where the Pricing Plan is based on AppCAT Supplier cost. Once a difference is detected via AppCAT, users will be prompted here to change the retail price accordingly.
- Viewable from “General” tab.



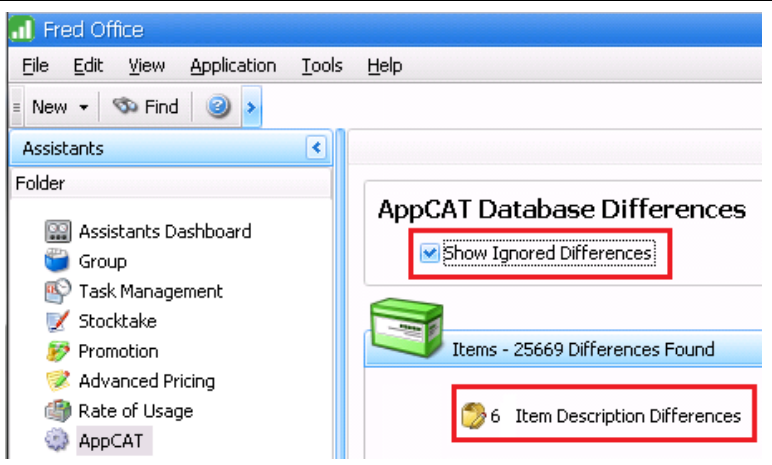
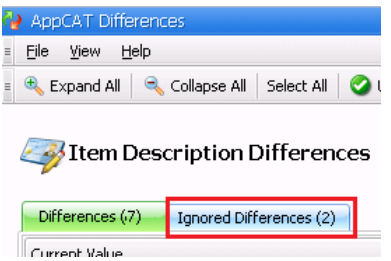
- The Pricing Plan the item is on can be viewed from “Pricing & Discounts” > “Pricing”.

Ignoring AppCAT Differences

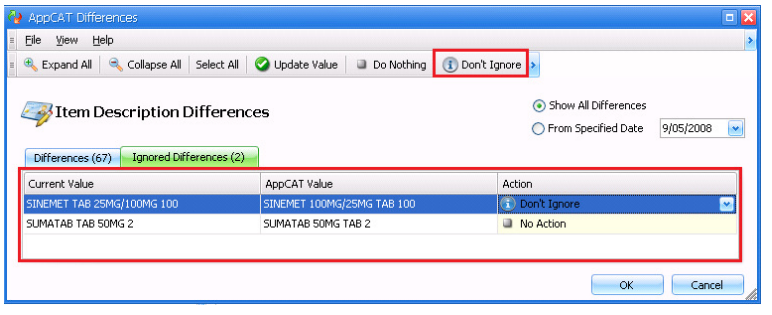

The “Ignore Difference” feature works in two ways.

- If it is an updated field “difference” (for instance reorder number change from 12345 to 123456), ignoring this difference will ignore all differences between your “Current Value” and the “AppCAT Value”. This means, it is not just *this* difference, but all future differences to your field. The ignore feature, is a way to tell Fred Office you wish to manage this field manually yourself, and ignore what is in AppCAT for this field from now on. For instance, if I ignore an item reorder number *difference* for Panadol 20MG for API, then any future changes in AppCAT to this will be ignored.
- If it is a “new” or removed/ “discontinued” detail, ignoring this will only ignore this specific addition or removal, it does not ignore future additions or removals. For instance if I ignore a *new* item alias for Panadol 20MG, I would still be notified of other new aliases for the item added in AppCAT.

View Ignored Differences

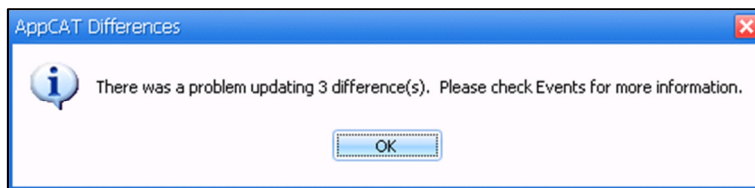
<p>1. Click “Show Ignored Differences” from the main AppCAT Database Differences screen.</p> <p>Click the Differences you wish to review.</p>	
<p>2. Click “Ignored Differences”.</p>	

Stop Ignoring a Difference

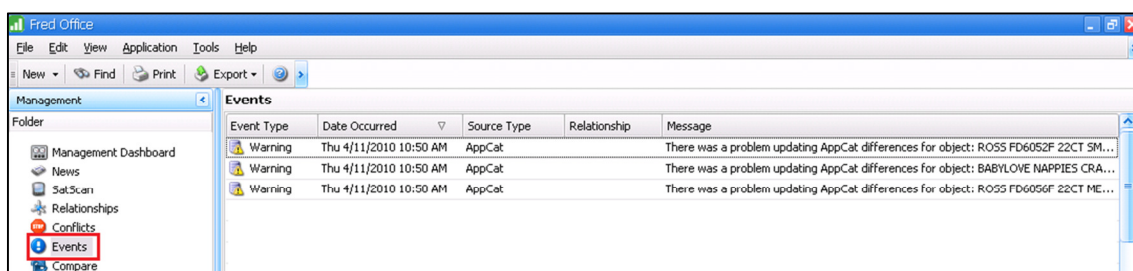
<p>1. From the “Ignored Differences” tab (as shown above), select the items you wish to stop ignoring differences for using the <CTRL> and <SHIFT> keys.</p> <p>Click “Don’t Ignore”.</p>	 <table border="1" data-bbox="667 1691 1396 1780"> <thead> <tr> <th>Current Value</th> <th>AppCAT Value</th> <th>Action</th> </tr> </thead> <tbody> <tr> <td>SINEMET TAB 25MG/100MG 100</td> <td>SINEMET 100MG/25MG TAB 100</td> <td>Don't Ignore</td> </tr> <tr> <td>SUMATAB TAB 50MG 2</td> <td>SUMATAB 50MG TAB 2</td> <td>No Action</td> </tr> </tbody> </table>	Current Value	AppCAT Value	Action	SINEMET TAB 25MG/100MG 100	SINEMET 100MG/25MG TAB 100	Don't Ignore	SUMATAB TAB 50MG 2	SUMATAB 50MG TAB 2	No Action
Current Value	AppCAT Value	Action								
SINEMET TAB 25MG/100MG 100	SINEMET 100MG/25MG TAB 100	Don't Ignore								
SUMATAB TAB 50MG 2	SUMATAB 50MG TAB 2	No Action								
<p>Please Note: This will not apply the change, but will rather move the difference from “Ignored Differences” back to “Differences”.</p>										
<p>2. Click “OK”.</p>										

What to do when “There was a problem updating differences. Please check Events for more information.”

When AppCAT Differences are applied, Fred Office performs a check to ensure duplicate information is not produced (i.e. the alias to be added already exists against another item). If Fred Office detects that the information to be applied would cause a duplicate, the difference will not be applied and you will receive a prompt similar to that below;



The differences not applied will remain in the differences list (where you can view them or open the object by right-clicking). Further information about the difference not applied is also provided via the “Management” > “Events” section of Fred Office (see below). From here you can double-click to open the event to view further information.



Discontinued?

Items are only marked as discontinued when there are no suppliers listed for the item and the item is marked as removed for a 3 year period. Once again, keep in mind that AppCAT differences do not have to be applied and any feedback can be sent to the AppCAT Manager via products@appcat.com.au

New Items in AppCAT

If an entirely new item is added to AppCAT by a supplier (i.e. the item does not exist in my system and so is not matched to AppCAT) – these do not display in differences. You need to create new items using Create Item Wizard (as per regular procedure). AppCAT Differences are for differences between what is matched in your system and what is in AppCAT.

To make this process of adding items in bulk a little easier however, the AppCAT Manager has put prefixes in front of popular manufacturer items to assist searching. These are listed in the **AppCAT Supplier Prefix List for Adding New Items document** (<https://help.fredhealth.com.au/media/p/1851.aspx>).

Keywords

AppCAT; Fred Office; Assistants, Suppliers

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