## **OFRED.DISPENSE**

## How to change the dispense label format in Fred Dispense Last Updated: Tuesday, 7 October 2008

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Summary	. 1
Details	. 1

## **Summary**

This article details the steps taken to change from one dispensing label format to another.

## **Details**

In the Fred Dispense program -

- <ALT+S> to enter the Setup Menu •
- Press <D> for Dispense Options •

Fred.Dispense	Dispense	Activities F	Reports Li	ts Setup Help	
Patient Name or Repeat No			<u>N</u> HS Fees Private <u>F</u> ees Saf <u>e</u> ty Net Limits <u>W</u> astage Table		
				Owner Details	
				Dispense Options	
				System Configuration	

- Click on Label Printer Tab •
- Click on drop-down arrow next to Label Format, scroll through list to select required label type

Fred Dispense Configuration	×
Dispense Options   POS/Debtor Link Options   Label P	rinter IME Options
۲ MAIN Label	PRF Label
Price on Label (Y/D/N)	N Concession No's (A/Y/N) A
Price on 2nd and later Multi-Pack Labels (Y/P/B)	P Script Number Y
Include 'Full Cost' on label	Y OTHER Labels
Use Label for Patient Receipt	N Print Price on Duplicate Y
Patient Amount on Address Label	N Print Price on Coding Sticker B
Address/Delivery Label Message	Y Drug Description on all 'F5' coding N
Generic/Brand Printing (Y/G/N)	Y Label Format F5 S Blank N
Print Warning Label No's	Y r FBED5' label 0
OR NHS Code	N Print 'Immediate 4 ssary' as required? Y
Print Quantity after Drug	Y Duplicate Label C6 all/2-line/4-line? S
Print (P)DE, (C)onc. No, (N)ursing, (W)ard or (B)lank	B CL WEBSTER Labe CM



- <ALT+S> to [Save] changes
- Load printer with the new labels and test
- Make sure all parts of the label are easily accessible after printing

Please note: Changing the label format may alter any existing Pack labels. The existing Pack labels may need to be manually adjusted to suit the new label format.



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