



# ePrescribing in RxOne



To get eRx configured in your dispensing software simply Register your pharmacy's details at www.erx.com.au.

RxOne support will then contact you to arrange a time for your software to be updated.

Need more help with eRx?

Call RxOne support on 1800 887 610 or eRx support on 1300 700 921

#### **PRIVACY & SECURITY**

eRx is independently audited for privacy to ensure it meets all obligations under the Privacy Act 1988. eRx is also accredited under the Australian Government National eAuthentication Framework around security and is independently verified as compliant with the requirement for information security for a "Medical-in-Confidence" system, as stipulated by the Commonwealth Government.

### Look for eRx barcodes on all your scripts

Always check the Duplicate side of your Original Repeats. Barcodes on original scripts are displayed here:



Barcodes on repeat scripts are displayed here:

utical benefits - PBS/RPBS Х Repeat authorisation ion is attached e patient/pharmacist or duplicate pro Medicare: 2157 34992 4 2 Prescriber 1234567 Gen no. Con XX eRx> no. Ent Cole WATERS #230 Patient's 97 River Road Seal Rocks Nsw 2423 name a address RPRS Post code 403 078 271 SA Entitlement number Exp 23/12/2013 Authority (item, strength, quantity, directions and deferred numbe Original prescription transcription supply if applicable) Seretide Accuhal 250+50mcg 60 Qty 1 Inhale TWO doses by mouth TWICE daily as directed by your DOCTOR

## How to use eRx

Step 1	Patient Search
Click on New Script.	Search for : Name / Script No. Address Serial Number
Scan the barcode in the Name/Script No. box.	To open a script up directly for editing, type in E and the script number.
Step 3a	g Notes Fig Life Gener Wates, Royan May
If this is a new patient: a New Person prompt will appear with the patient name on the top left hand corner. Click Yes. The Patient Info screen will appear with the fields completed. Check the details are correct and select Script.	Name   Address   Patient Category 2   Bit Sord     Connects   Teampoint Orion Numbers   Bit Sord     Connects   External Personal Persona Personal Personal Personal Personal Persona Personal Persona Pers
Step 3b	EAM Family Membrane Special Constions Family Membrane Special Constions Membrane Sector Constitute Membrane Sector Deform Sumaries Activity Rest Homes Medicare No Medicare No Medicare No Sector Data First Name Sumaries Sumaries Sector Data First Name First Name Family Name Cat Entitiement No. Address Methrane Mathrane Antipervoe G Methrane No. Address
If there is no definite match: (eg. the patient identifier was not completed by the doctor or there is more than one patient with similar details) then you	1 MY MATHERS ANDREWS C 16 TEST SUBURB

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<u>Q</u>K 🕒 <u>N</u>ew 🔣 Exit

Use the Up and Down arrow k choices. To select an item Prenext group press 0 or Page Do

will be prompted to select the correct patient, or to create a new patient. If there is a definite match with an existing

**patient:** the Patient Selection screen will not appear.

#### Step 4

**If this is a new doctor:** click Yes on the prompt and the Doctor Details screen will appear with the fields completed. Check the details are correct and select Save.

If there is a definite match with an existing doctor: the Doctor Details screen will not appear.

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Initial matching of the drug is done for you.

If the drug is not matched, you will be prompted to select the correct drug card.

Make changes to this as required. Check all the script details on the screen are correct and match the paper prescription.



#### Step 6

Complete the script details by confirming the Repeats and Quantity fields with the correct details.

Once you are happy, click finish.



#### Step 7a

If this is a multi-item script: when you finish the script the next drug will appear for you to dispense.

#### Step 7b

If this is a single item script: you will proceed to the next step.

#### Step 8

Once you've finished the script, if the same patient has another escript, you can scan into the prompt, otherwise click ok.

you have another eScript to process for this patient, lease scan the barcode now.	OK
	Cancel





E support@erx.com.au T 1300 700 921 F 1300 704 431 www.eRx.com.au

**RxOne support** 1800 887 610