#### www.eRx.com.au

### Enable the eRx Service • Continued from previous page

#### Step 5

Step 6

Now click on the Recovery tab



Set the computers response to Restart the Service for First failure, Second failure and Subsequent failures. Click Apply and then Ok.

General Log On Recove	y Dependencies
Select the computer's resp actions.	onse if this service fails. <u>Help me set up recover</u>
First failure:	Take No Action
d failures	Take No Action
	Hestart the Service Run a Program Restart the Computer
Reset fail count after:	0 days
	1 minutes
Enable actions for stop	s with errors. Restart Computer Options
Program:	
	Browse
	19.
Append fail count to	

St	ep	) /	

Repeat steps 4-6 with eRx Standard Adaptor Store and Forward Service



Now left click on eRx Standard Adaptor Service and select Start. Do the same with eRx Standard Adaptor Store and Forward Service

E Computer Management (Local	Services					Actions	_
System Tools						Services	
Field Frent Viewer	Encrypting File System (EFS)	Name	Description	Status	Startu ^	More Actions	
Shared Folders	Short the service	ActiveX Installer (AxInstSV)	Provides Us		Manu	Commission File Conte	
Local Users and Groups	Start the service	🔍 Adobe Acrobat Update Serv	Adobe Acro	Running	Autor	Encrypting File Syste	-
Performance		Application Experience	Processes a		Manu	More Actions	
Device Manager	Description:	Application Host Helper Ser	Provides ad	Running	Autor		
a 🔮 Storage	Provides the core file encryption	Application Identity	Determines	Running	Autor		
Disk Management	files on NTFS file system volumes. If	Application Information	Facilitates t	Running	Manu		
<ul> <li>By Services and Applications</li> </ul>	this service is stopped or disabled,	Application Layer Gateway	Provides su		Manu		
G Services	applications will be unable to access	Application Management	Processes in		Manu		
i WMI Control	encrypted files.	ASP.NET State Service	Provides su		Manu		
		Background Intelligent Tran	Transfers fil	Running	Autor		
		Background Tasks Infrastru	Windows in	Running	Autor		
		G Base Filtering Engine	The Base Fil	Running	Autor		
		BitLocker Drive Encryption	BDESVC hos		Manu		
		G Block Level Backup Engine	The WBENG		Manu		
		Bluetooth Support Service	The Bluetoo		Manu		
		G BranchCache	This service		Manu		
		Certificate Propagation	Copies user	Running	Manu		
		CNG Key Isolation	The CNG ke	Running	Manu		
		COM+ Event System	Supports Sy	Running	Autor		
		COM+ System Application	Manages th		Manu		
		G Computer Browser	Maintains a	Running	Manu		
		🖓 Credential Manager	Provides se	Running	Manu		
		Cryptographic Services	Provides thr	Running	Autor		
		COM Server Process Laun	The DCOM	Running	Autor		
		Device Association Service	Enables pair	Running	Manu		
		Device Install Service	Enables a c		Manu 🗸		
		<			>		

#### Step 9

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From the list on the left hand side select Event Viewer, Windows Logs, Application and check if there are any warnings or errors with eRx.



Step 10

If there are any errors or warnings please contact eRx support.

Once the doctor has been configured for eRx and Best Practice has been re-started, a barcode will appear automatically on the bottom of each script that is printed.



**E** support@erx.com.au T 1300 700 921 F 1300 704 431 www.eRx.com.au

1300 401 111

1300 700 921

## eRx> script exchange

# ePrescribing in Bp Premier



#### **PRIVACY & SECURITY**

eRx is independently audited for privacy to ensure it meets all obligations under the Privacy Act 1988. eRx is also accredited under the Australian Government National eAuthentication Framework around security and is independently verified as compliant with the requirement for information security for a "Medical-in-Confidence" system, as stipulated by the Commonwealth Government.



eRx> script exchange



bpsoftware.net



eRx improves communication between doctors and pharmacists to ensure patients receive the medication their doctor intended.

- Improved patient safety
- Fully Integrated, supported & free to BP customers

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#### Before you begin the steps, ensure that you:

- 1. Know what network configuration you are running – eq: Client Network or Terminal Services.
- Have the PKI Keys / Medicare Certificates for your site. 2. Ensure they are site specific.
- Have your PIC password. Your password comes in a letter 3. from Medicare with your PKI keys.
- Have registered with eRx at www.erx.com.au for each doctor. 4. You will then receive an email from Best Practice containing your eRx Entity IDs and the eRx Configuration Guide.
- Are running the latest version of Best Practice Lava Service 5. Pack 1 edition, or 1.8.6.801.

Contact either Best Practice 1300 401 111 or eRx (1300 700 921) if you would like assistance.

#### www.eRx.com.au

## How to activate eRx in Best Practice

#### Step 1

On the Best Practice Server machine, open Windows Explorer, go to c:\Program Files\Best Practice Software\BPS and right-click on the file "eRx Setup.exe".

Select "Run as Administrator"

Organize - 🔄 Open Burn	New folder			
Favorites	Name	Date modified	Туре	Siz
askton	🚳 EasyclaimC.dll	4/04/2006 11:08 AM	Application extens	
ads	Enable MediSecure EXE	27/02/2012 3-45 PM	Application	
	eRx setup.EXE	27/02/2012 3:45 PM	Application	
	Export BP data.EXE	27/02/2012 3:45 PM	Application	_
🔚 Libraries	🖌 Export management.EXE	27/02/2012 3:45 PM	Application	
Documents	FabPaint.dll	9/09/2008 7:34 PM	Application extens	
Music	🚳 gdiplus.dll	6/03/2006 10:16 AM	Application extens	
Pictures	GetDatabasePath.exe	17/05/2009 3:30 PM	Application	
H Videos	Healthelink setup.EXE	27/02/2012 3:45 PM	Application	
	III HIC Online Utility.EXE	14/04/2008 3:28 PM	Application	
🛤 Computer	INSTALL.LOG	14/02/2012 8:45 AM	Text Document	
and the second se	To shall bit In shall an	2/03/2012 0-20 AM	INSTALLLOG File	



#### Step 2

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Log in using an administrator level user (eg: Practice Manager, Principal Doctor, etc)

User:	Dr. Adonis Lanver	
Password:		
	Login	Cance

Step 3

Select Setup Users (Alt+u). Double click doctor to be setup.

0301	Category	Provider No.	EntityID	Thumbprir
Dr. Jeff Browne-Smith Dr. Iva Cure	Employee doctor	2124691L 2124691L	GMGPJ	8CD23AB
Dr. Frederick Findacure	Principal doctor	2124691L		
Dr. Ted Fox	Employee doctor	2124691L	GMGPJ	8CD23AB
Dr. Adonis Lanver	Principal doctor	2145171X	GMGPJ	8CD23AB

#### Step 4

Enter the doctor's corresponding eRx entity ID (as supplied by eRx)

eRx setup	_	×	8CD23AB8
Enter the aBy Entitu			
	rile to use:		8CD23AB8 8CD23AB8
Enter the certificate	file's password:	_	
	Save	Cancel	
	Enter the certificate	File to use:	The to use:



Click on the "..." button and navigate/browse to where the SITES Medicare certificates are stored (usually on CD).

Select the file called FAC\_Sign.p12. The PKI sign key must be the FAC\_Sign.p12 and not the BPPSI store.

#### Step 6

#### Enter the certificate file's password.

NB The password for the Medicare certificates – usually received on letter from Medicare with the certificates or a security note similar to the ones your bank PIN comes on. Press Save to continue.

#### Step 7

Repeat Steps 3-6 for each doctor you wish to activate. Once complete click the Close button.

#### Step 8

**Enter Server details** 

Enter the hostname of your Server or the Server's IP address. Enter the Port as 3440.

#### Step 9

Click the Import Certificates button to import the eRx Certificates.

#### Step 10

Close the eRx setup.

The tick box for Update eRx Config file has been removed as of Bp Version 1.8.3.595 Dispensing history has been removed at eRX's request as from BP version 1.8.3.595.

### **Enable the eRx Service**

Step 1 From your desktop left click on Computer and select Manage.

### **Under Services and**

Step 2



### www.eRx.com.au

User	Category	Provider No.	EntityID	Thumborint
Dr. Jeff Browne-Smith Dr. Iva Cure	🚶 eRx setup			8CD 23AB8
Dr. Frederick Findacure Dr. Ted Fox Dr. Adonis Lanver	Enter the eRx En	tity ID:		8CD23AB8
Dr. Graham Moroney	Enter the certifica	ate file to use:		00020400
	Enter the certifica	ate file's password:	-	
		Save	Cancel	
•				•
			Change	Close
ℓ eRx users		( <b>-</b>	Change	Close
🖉 eRx users User Dr. Leff Browne: Smith	Category	Provider No.	Change EntityID	Close
eRx users User Dr. Jeff Browne-Smith Dr. Iva Cure	Category	Provider No.	Change EntityID	Close
eRx users User Dr. Jeff Browne-Smith Dr. Frederick Findacure Dr. Tred Fox	Category R eRx setup Enter the eRx En	Provider No.	Change EntityID	Close 3 Thumbprint 8CD23AB8 8CD23AB8
eRc users User Dr. Jeff Browne-Smith Dr. Iva Cure Dr. Frederick Findacure Dr. Ted Fox Dr. Adonis Lanver Dr. Graham Moroney	Category	Provider No.	Change EntityID	Close 23 Thumbpint 8CD23A88 8CD23A88 8CD23A88
eRx users User User Dr. Jeff Browne-Smith Dr. Iva Cure Dr. Frederick Findacure Dr. Ted Fox Dr. Adonis Lanver Dr. Graham Moroney	Category Retx setup Enter the eRx En Enter the certifica	Provider No.	Change EntityID	Close 23 Thumbprint 8CD23AB8 8CD23AB8 8CD23AB8
eRx users User Dr. Jeff Browne-Smith Dr. Iva Cure Dr. Tederick Findacure Dr. Ted Fox Dr. Adonis Lanver Dr. Graham Moroney	Category Category Cite setup Enter the eRx En Enter the certifics	Provider No.	Change EnitlyID	Close 3 Thumbprint 8CD23AB8 8CD23AB8 8CD23AB8
✔ eRx users User Dr. Jeff Browne-Smith Dr. Iva Cure Dr. Tederick Fradacure Dr. Ted fox Dr. Adonis Larver Dr. Graham Moroney	Category	Provider No.	Change EnityID	Close 23 Thumbpint 8CD23AB8 8CD23AB8 8CD23AB8
✔ eRx users User Dr. Jeff Browne-Smith Dr. Iva Cure Dr. Tedenick Findacure Dr. Ted Find Dr. Adonic Larwer Dr. Graham Moroney	Category Category Enter the eRx En Enter the cettifice Enter the cettifice	Provider No.	Change EntityID	Close 23 Thumbpint 8CD23AB8 8CD23AB8 8CD23AB8
Verx users User Dr. Jed Browne-Smith Dr. Iva Cure Dr. Fordenick Findacure Dr. Ted Fox Dr. Adonis Larwer Dr. Graham Moroney	Calegory Calegory Category Category Category Enter the eRx Ent Enter the certificat Enter the certificat	Provider No.	Change EntäylD	Close 23 Thumbpint 8CD23A68 8CD23A68 8CD23A68

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	7		0.0.0	
		Update Er	x Config file on clo	sing
	Setup <u>u</u> sers		ort certificates	Patient consent
Б	Log Erx tran	sactions on th	is computer	
				<u><u>C</u>lose</u>
A	a setup	-	in all the second	
/ eR			and the second se	
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✓ eR Serve	er name:	practiceserve	r	
Servi Port:	ername:	practiceserve	r	
eR Servi Port:	ername:	practiceserve 3440	Use <u>d</u> efau	its
Port:	er name:	practiceserve 3440	r Use <u>d</u> efau	its
Port:	er name:	practiceserve	Use <u>d</u> efau	its Patient concept
Port:	er name:	practiceserve 3440	r Use <u>d</u> efau ort certificates	its



#### Step 3

#### Find the following eRx services in the list

- 1. eRx Standard Adaptor Service
- 2. eRx Standard Adaptor Store and Forward Service

#### Step 4

Double click on eRx Standard Adaptor Service and change it from Disabled to Automatic.