

1. Add your patient to Fred Dispense or Fred Dispense Plus and validate their **IHI (Individual Health Identifier)**. Your patient will require their **First name, Last Name, Gender, Birth Date** and **Medicare/Repat number** for this process.

The screenshot shows a 'Patient Maintenance' form with two main sections: 'Patient details' and 'Medicare details'. The 'Patient details' section includes fields for Last Name (Biscuit), First Name (Sally), Middle Name, Title, Gender (Female), Address (20 Trennery Cres), Suburb (ABBOTSFORD VIC 3067), State (VIC), Postcode (3067), Birth Date (04/04/1984), Email, Home Phone, Mobile Phone, ePrescription Preference (MySL), and Prescriber Bag (NO/YES). The 'Medicare details' section includes Consent? (Yes), Card Number (4950-48165-2 1), Valid To (03/2027), Card Last Name, Card First Name, and CTG (NO/YES). A pink box highlights the 'Individual Health Identifier' section, which contains the IHI number (8003 6083 3342 8779), a 'Validate' button, and a 'View IHI History' button. The status shows 'Verified' and 'Active' with a 'Last Validated' date of 12/9/2022 at 2:54 pm.

2. In MedView Flow, search your patient in the **IN** column.
3. Select your patient from the search results.
4. Select **MySL REGISTER** to begin the registration process.

The screenshot shows the MedView Flow interface. At the top, there are icons for '0 Items', '1 Patient', and 'QNow', along with a 'PROCESS SCRIPTS' button. Below this, a search bar contains the name 'A Gomez'. A dropdown menu is open, showing a patient entry with a 'MySL REGISTER' button highlighted in a pink box.

- The MySL Patient Registration Form is displayed (see next page).
- The Patient details are pre-populated with information retrieved from Dispense.

Ensure patient **Contact Details** are correct. These details are used to send requests to the primary contact.

MySQL Patient Registration Form

CANCEL SUBMIT

First name Surname

Date of birth Gender

01/10/2000 Female

Contact Details

Mobile Number Email Address

- If a carer or agent acting on behalf of the patient is selected, record these details.

5. Scroll down to the **Consent** section and choose a primary contact method (SMS to Mobile or email message).

Consent

Please select the primary contact method from the list below:

Patient's Mobile: [dropdown]

The Patient/Carer/Agent has requested the MySQL consent message be sent to the nominated primary contact

The Patient/Carer/Agent has requested a historical active prescription upload message be sent to the nominated primary contact

The Patient/Carer/Agent has requested an APP activation code be sent to the nominated primary contact

6. Select **SUBMIT** to send consent requests.

The patient indicator will turn yellow indicating consent has been requested pending response from the contact.

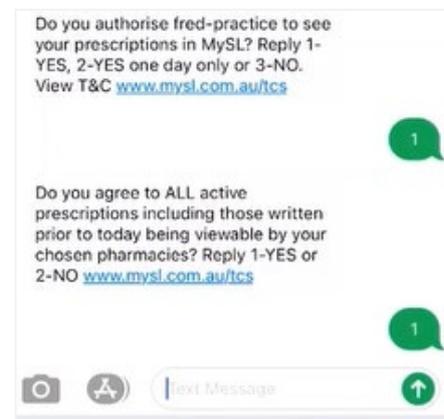


7. The MySQL consent and access request from this pharmacy is sent to the nominated primary contact using their preferred contact method (SMS or email message).

8. The contact will receive two messages (as shown on the right).

- a. The first is a consent for your pharmacy to view the patient's MySQL. The patient will text back with the number '1' or '2' to consent.
- b. The second is a consent to upload ALL active prescriptions to the patient MySQL. The patient will text back with the number '1' to consent.

9. Once the patient responds, the patient indicator will turn green



i The initial script upload of all active prescriptions may take a few minutes to load into the patient MySQL as millions of scripts are sorted to find those belonging to the patient and decrypt them to show in MySQL. This initial upload is a once off process and from then on, all new scripts are loaded instantly.